



## Broadmead Primary School Accessibility plan 2024 - 2026



Intended Outcomes/Targets	Strategies	Responsibility /Who	Timescale / When	Monitoring
To ensure that parents who are unable to attend parents evening due to disability, can access parents evenings.	<ul style="list-style-type: none"> <li>Teaching staff to hold parent's evening via telephone or send home written information</li> </ul>	Head Teacher Class Teachers	Termly	Head Teacher Leadership Team
Ensure contact books for parents who are unable to attend site so that they are kept informed about their child's progress	<ul style="list-style-type: none"> <li>Teaching staff to set up books where required and ensure that they are maintained and kept up to date</li> </ul>	Head Teacher Class Teachers	On-going as staff become aware	Head Teacher Leadership Team
Continue to develop community coffee mornings to effectively support parents with a wide range of social, physical and mental needs	<ul style="list-style-type: none"> <li>Build links with community organisations</li> <li>Publicise events</li> <li>Target key parents</li> </ul>	Head Teacher	Termly	Head Teacher Leadership Team
Ensure staff are always positive and well-meaning in interactions with parents and staff but particularly those with low mood and other related disorders	<ul style="list-style-type: none"> <li>Key staff to attend PR training</li> <li>Staff made more aware (on a need to know basis) of parental low mood through SEND surgeries</li> </ul>	All staff	Ongoing	Head Teacher Leadership Team
Ensure that parents are offered translations of key materials into language of choice or offered support in filling in key forms	<ul style="list-style-type: none"> <li>Form filling workshops</li> <li>Add a note at the bottom of newsletters in various languages offering translation</li> </ul>	Head Teacher	Monthly	Head Teacher Leadership Team